

MEETING OF THE ONEIDA COUNTY HIGHWAY DEPARTMENT

HELD ON: March 23rd, 2006

MEMBERS PRESENT: BAIER, HOFFMAN, HOLEWINSKI; excused: MARTINSON, SHARON

ALSO IN ATTENDANCE: MAASS/COMMISSIONER, SCHOLTES/ASST HWY COMMISSIONER,
STERN/HWY SUPT, WRYCHA/OFFICE MGR, COOPER/SECRETARY,
PALUBICKI/SHOP FOREMAN

The following matters were taken up to wit:

1. Baier called the meeting to order at 8:00 a.m. It was noted the meeting was properly posted and the media notified.
2. **Motion:** Holewinski/ Hoffman to approve the agenda. All ayes.
3. **Motion:** Hoffman/Holewinski to approve the minutes of the March 9th, 2006, meeting. All ayes.
4. **Motion:** Holewinski/Hoffman to approve vouchers #136 – 174 for a total of \$53,296.84. All ayes.
5. **Motion:** Holewinski/Hoffman to approve line item transfers totally \$46,738.00. All ayes.
6. **Motion:** Holewinski/Hoffman to accept the 2005 Highway Dept Financial Report as presented and forward to County Board. All ayes.
7. **Motion:** Holewinski/Hoffman to approve hiring four (4) LTE's for summer help. All ayes.
8. **Motion:** Hoffman/Holewinski to approve the 2006 Beaver Contract with USDA-APHIS for the county's share, not to exceed \$3,000.00. All ayes. Maass explained that the amount has gone down from \$5,310.00 in 2005.
9. Committee/Supervisor discussions of department construction and/or maintenance activities.
 - Winter cleanup, including winging back ditch line for better drainage with snow melting
 - Patching of potholes
 - Florence and Forest County are picking up salt from our dome
 - Scholtes and Wrycha completed GASB report for the state
 - Palubicki reported that the employee getting the new trucks ready for the road did a fast, efficient job getting the work done. Both new trucks are ready for the road.
 - Discussed Township contracts. Baier spoke with the Piehl Town Chairman who explained that the town would like to give the county as much work as possible, but because they only receive \$25,000 in road tax; it is more beneficial for the town to get work done by other contractors because they are less expensive. The committee instructed Maass to attend a town meeting and explain to the towns' people what the contract is all about. The matter will be on the next agenda.
 - Discussed building security
 - The committee asked Maass to present them with a list of all property owned by the Highway Dept
10. **Motion:** Holewinski/Hoffman to invite Becher-Hoppe Associates, Inc., Mead & Hunt, Inc. and OMNNI Associates, Inc. to interview for consultant work on the CTH "J" Phase II project. All ayes.
11. **Motion:** Holewinski/Hoffman to accept the offer from Pitlik & Wick for \$202,700.00 for the hot mix plant, 37 acres of land the plant is located on, and 10,000 tons of gravel on the property. Prior to closing, the tonage located on the property will be agreed upon between the Commissioner and the buyer, and an adjustment will be made at \$3.00/ton in excess of 10,000 tons. All ayes. If the gravel tonage cannot be agreement upon, the matter will be brought back to the committee. Maass believes there is much more than 10,000 tons on the property, but the bidder cannot be sure how much gravel is on the property because of the large amount of snow on the ground. It will be evaluated once the snow melts.

Baier asked if the Highway Dept had a policy of opening bids without a committee meeting. Maass explained that he always opens bids prior to the committee meetings so he can evaluate each bid and contact the bidders, if needed, to answer any questions. All bidders, and the general public, are welcome to attend the bid openings, and at least two employees are always present. The bids are then brought to the committee for a decision. The committee agreed that it is OK to open the bids ahead of time, and hold a committee meeting at a later date.

12. No Recent insurance claims

13. No Public Comments

14. Future Agenda Items

- Township contracts
- Building security
- List of land owned by Highway Dept
- Consultant interviews list for phase II CTH "J"
- Resolution on Inter-Dept relationships

Future Meeting Dates:

April 13th, 2006, 8:00 a.m.

April 27th, 2006, 8:00 a.m.

May 11th, 2006, 8:00 a.m. (Consultant interviews)

May 25th, 2006, 8:00 a.m.

15. **Motion:** Hoffman/Holewinski to adjourn at 9:42 a.m. All ayes.

Committee Chairperson

Committee Secretary